



**DAHLONEGA
BAPTIST CHURCH**

STUDENT MINISTRIES

Adult Leadership Packet

Dear Potential Leader,

Proverbs 1:23 says, “Come and listen, I will share my heart with you and make you wise.” This incredible verse is the heartbeat of what it means to be a leader in DBC Student Ministry. Solomon has a lifetime of wisdom and experience that he wants to pass on to his young son. So he’s pleading with him at the beginning of the book of Proverbs for the kid to take his words to heart.

We have games. We have fun. And we have amazing music and engaging messages in DBC Students. But the most valuable resource we can give to a student or a group of students is a leader that loves them, cares about them, connects with them and invests in them. A leader of students that shares their heart with those students is worth their weight in gold.

My prayer for DBC Students is that you will be that kind of leader in the lives of our students in DBC Students. It’s a big commitment to be a leader. But the dividends, what you gain, and possibly what the future gains in helping to bring up the next generation into faith is worth it.

Your first step is to read this leadership packet, complete the attached application and background check, and then speak with a student ministry leader. We will schedule a time to talk about your interest in serving students. The process to begin serving continues by attending DBC Students program and shadowing a current leader. We are looking forward to your impact!

Minister to Students
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What we do

DBC Student Ministry strives to connect students into relationships with each other and a significant leader in their lives so that they and their families can be influenced in their relationship with Christ. Below is a look at what we do to accomplish this.

DBC Students Wednesday Nights, 5AM-7:30PM

An inviting worship environment for 6th-12th grade students that includes food, games, musical worship, an engaging talk from a leader and small group discussion. Here is the basic schedule Summit follows on Wednesday nights. (Summit prep and prayer for leaders is at 4:30pm)

- 5pm-6pm Meal in the DBC Social Hall (Students eat free)
- Recreation and Fellowship
- Music
- Message
- Community Groups

DBC Students Sunday Morning Bible Study, 11AM-12:00PM

Students Sunday mornings is a bible study environment that digs deeper into, and supplements, the current series of teaching that Students is doing. Students are divided between Middle School and High School.

All Staff Meeting 12:30 on specific Sundays throughout the year. (All Staff Meeting schedule distributed yearly)

Who needs to be there?

- ALL LEADERS (especially Community Group Leaders)

What happens during this meeting?

- Food
- A walk-through of the upcoming series
- Leadership Thought
- Leader Refocus on Students
- Q and A regarding content

XP3 Curriculum

DBC Students utilizes XP3 curriculum. You can check them out at the following website <http://whatisorange.org/xp3students/> Here's some of the reasons we use this curriculum.

- Programmatically their curriculum matches what we do; a large group talk and then smaller group discussion.
- This curriculum helps DBC Students partner with parents in discipling their students. Every series includes a Parent Cue that let's parents know what we are talking about with their students.
- It works through series. Each series is anywhere from 2-8 weeks long depending on the series.
- Each series is tailored to meet needs in students lives.

Leadership Roles and their Wins

Program Director

The Win: Manage the students, leadership, and creative program elements to produce a worship environment for students that is inviting and attractive.

Some responsibilities will include:

- Producing and distributing program schedule to the appropriate leadership (Speaker, Worship Leader, Media Director, Community Group Leaders, etc.) that follows this rough outline
 - Welcome and Creative element based on the topic
 - Worship with music
 - Media
 - Message from the speaker
 - Community Group Break-Outs
- Gathering students to the meeting area.
- Planning and managing the recreation/activity time or delegating that responsibility
- Transitioning from one element of worship to another if needed
- Transitioning students to their Community Group if needed
- Attend programming prep and All Staff meeting

Speaker

The Win: Produce and share content that strives to make Jesus accessible to students and opens the door for Community Group Leaders and students to connect through the content.

- Speakers may utilize a variety of means to accomplish this goal.
 - Video
 - Visuals
 - Object Lessons
 - Scripture
 - Personal Experience
 - Stories
- Provide a rough outline of your talk, along with 2-3 discussion questions, to the Community Group Leaders.
- Coordinate with the Media Director for video, picture, PowerPoint, or other media needs.
- Coordinate with the Program Director for the program schedule
- Share your content within 20 minutes.
- Attend programming prep and All Staff meeting

Media Director

The Win: Create with media and music a dynamic, inviting place for students and their friends.

- Coordinate with the Program Director for the program schedule.
- Coordinate with the Worship Leader for song cues to be loaded into ProPresenter.
- Coordinate with the Speaker for any media needs they have for their talk.
- Play current, familiar music during the opening, closing and dead-times of the program to create a dynamic feel for the environment.
- All media needs to be set up at least 1 hour before the beginning of the program.

- Attend programming prep, Evaluation meeting and All Staff meeting

Worship Leader

The Win: Produce a worship experience that is inviting to students and prepares them to hear the message and carry that discussion into their Community Groups.

- Coordinate with the Program Director to produce the schedule.
- Coordinate with the Media Director to include song cues in ProPresenter.
- Coordinate with the Program Director and/or Media Director for any technical equipment needs.
- Coordinate any additional musicians to produce the worship experience.
 - Administration regarding stipends.
 - Chord charts and lyrics provided.
- All preparation for the program needs to be completed at least 1 hour before the beginning of the program. (This includes song cues for ProPresenter already loaded)
- Attend programming prep and All Staff meeting

Guest Connections

The Win: Develop and maintain a student database that is accessible to leaders and helps them connect with students.

- Attend programming and assist in greeting students.
- Collect student and parent contact information.
- Connect guests with a Community Group and Community Group Leader.
- Assist the Minister to Students in database entry for student's and parent's information.
- Assist in developing a follow-up plan for new students and families.
- Assist in developing a follow-up plan for students and families that have disconnected.
- Connect weekly with group leaders to communicate follow-up and connection needs.

Community Group Leader

The Win: Provide connection with an adult leader, other students, and Christ in the context of a Community Group. Lead your group utilizing the following format.

- Spend time the week before preparing for your leadership of your group by:
 - Pre-reading the discussion notes.
 - Making appropriate contacts of students.
- Lead the Community Group time utilizing the content provided.
- Collect relevant contact information of guests (Name, grade, cell or home number) and complete attendance roster.
- Connect with students relationally to provide discipleship opportunities in and out of the Community Group.
- Regularly encourage students that have not yet made a commitment to Christ to place their faith in Him.
- Encourage students regularly to engage in their own spiritual growth via the spiritual disciplines of community, personal bible study, prayer and journaling.
- Attend the All Staff Meeting for training and series walk-through.

1. It's a Journey: Building relationships with students takes time. Place value on the long-term process instead of the week-to-week experience. Once you win the heart and trust of a student, then you have influence with the student. That influence positions you to speak the truth to them and give them guidance.
2. Be Yourself: Just be you! Being honest and authentic is always difficult, especially in student ministry. Leading a group of students will be intimidating at times, but simply being who you are is key to leading effectively. If you don't know the answer, just be upfront about that. That authenticity develops trust. It also lets students know it's alright for them to be real and authentic. That's when some good stuff can begin to happen in your group.
3. Parents are Primary: You only have a limited number of hours in the year that you can invest in a student's life. Partnering with parents is so important for a student's faith development. They are the student's primary influence. If appropriate and possible, get to know the family dynamics of the students in your group. Help your students understand that their parents are the authority in that student's life, even if the parents aren't believers. When possible communicate with parents and support them.
4. Community Groups as Open Doors: Time with students outside of Community Group is tremendously important. That's why Community Group shouldn't be just about what happens in the group. Team up with another adult and take your group roller-skating, out for ice cream, have them over for a cook-out, or extend your group time by continuing to meet throughout the week. These kinds of events will solidify and strengthen those relationships you have in your group. Go to their ball games. Go to their track meets. These kinds of actions speak louder than your words.

Nuts and Bolts and Other Assorted Community Group Stuff

- View yourself as THE PASTOR of your small group.
- Community Groups meet following the speaker on Wednesday nights. Each group is assigned a breakout for their use.
- Community Groups last around 20-30 minutes and are designed to provide a consistent connection with an adult leader, other students and Christ in a smaller group where everyone can know everyone.
- All Staff meeting 8am the Sunday that precedes the start of a series is Summit's primary get-on-the-same-page time. THIS MEETING IS VITAL because it sets you up for success with the content.
- Current curriculum and discussion questions will be covered in our All-Staff Meeting as well as emailed weekly.
- Gather contact info from your students. I suggest their cell number. Texting is the primary way this generation communicates. You can also utilize the "Lead Small" app to stay connected to your students.
- New students are invited to your Community Group. If the group grows to a critical mass, then that group may be divided.
- Community Group Leaders will be provided with an outline of the content shared by the speaker and a list of possible discussion questions to spark conversation. But never forget that relationships and connection trump the content.

- Relationships and connection are greater than content. Wisely lead students by leading where their greatest needs are.
- We attempt to provide a co-leader for every Community Group because it's inevitable that leaders will need to miss from time-to-time. And in that event, the co-leader can cover the Community Group.
- Always ask for and get help if there are issues or questions you have about leading your Community Group.

Sunday Morning Bible Study Leader

The Win: Assist students in developing a faith that they own.

- High Schoolers and Middle Schoolers are divided into separate Bible Study Groups.
- Bible Study Curriculum for our Sunday morning environment is selected to enhance and support the current series that is Summit is teaching.
- The curriculum will be selected on a semester-to-semester basis and will be available online as well as printed.
- Coordinate your leadership with the other leaders paired with your group.
- Spend time the week before preparing to lead the Bible Study for the upcoming week.
- Lead the Sunday morning Bible Study with the goal to engage students in the Biblical principles, narratives and scriptures that supplement the current truth being taught in Summit. You can utilize the following methods for Bible Study.
 - Videos
 - Visuals
 - Object lessons
 - Scripture
 - Personal experience
 - Stories
 - Discussion
 - Questions
 - Technology
- Regularly encourage students that have not yet made a commitment to Christ to place their faith in Him.
- Encourage students regularly to engage in their own spiritual growth via the spiritual disciplines of community, personal bible study, prayer and journaling.
- Attend the regularly scheduled All Staff Meeting for encouragement, training, and updates. (All Staff Meeting Times are posted yearly on the website and happen 4-5 times a year.)

Application

Name _____ Birthday _____

Home Address _____

School or Other Local Address _____

Home Phone Number _____

Mobile Number _____

Email Address _____

On a separate document, answer the following questions

1. Describe your family? What kind of impact have they had on who you are today?
2. Describe how you came to know Christ. What was your life like before you became a Christ follower? How has your life changed since then?
3. List some of your strengths and describe a time when you were able to use them.
4. List some of your weaknesses and describe a time when they limited you.
5. Share an instance when you failed as a leader, and explain what you learned from that experience.
6. What is the Gospel?
7. What is a passage of scripture that has been impacting you lately and why is it so powerful to you?
8. Describe what it means to be a servant leader.
9. Who has been the most influential people in your life and why?
10. Are you currently engaged in any behaviour, holding onto any secrets, or struggling in any areas morally that would disqualify you from leadership? If so, explain.

(In addition to this application, please complete the attached background check form)

If you would like more information about this process and strategy, then feel free to contact the Student Ministry of Dahlonga Baptist Church at (706) 864-3676 or via email at dbc@dbch.org. Check us out at www.dbch.org/students

Background Check

Dahlonaga Baptist Church AUTHORIZATION/CONSENT During the application process and at any time during the tenure of my employment/service with Dahlonaga Baptist Church, I hereby authorize ChoicePoint Services Inc., on behalf of Dahlonaga Baptist Church to procure a consumer report (known as an investigative consumer report in California) which I understand may include information regarding my character, general reputation, or personal characteristics. This report may be compiled with information from courts record repositories, departments of motor vehicles, past or present employers and educational institutions, governmental occupational licensing or registration entities, business or personal references, and any other source required to verify information that I have voluntarily supplied. I understand that I may request a complete and accurate disclosure of the nature and scope of the background verification, to the extent such investigation includes information bearing on my character, general reputation, or personal characteristics.

- Criminal Background Check
- DMV Motor Vehicle Check
- Credit Report Check

REQUIRED INFORMATION:

Applicant/Employee Signature

Date

Social Security Number *

Date of Birth *

* For identification purposes only

Printed Name (include middle name) _____

Street Address _____

City, State, Zip _____